



Confidential Records Management, Inc.

Certified Document Destruction Services

Because the task of protecting information doesn't end at the wastebasket, Confidential Records Management, Inc. provides certified document destruction to ensure regulatory compliance, security, and privacy for our clients and their customers.

Services

- Placement of locked security bins at no charge
- Scheduled pickup and shredding
- Document destruction plans tailored to clients' needs
- Cost-effective in-house destruction
- Industrial-grade shredders destroy
 - Audiotapes
 - Binders
 - Computer storage media
 - Film
 - Stapled, clipped, bound records
 - Videotapes
 - X-rays

Options

- Third-party witnessing (for copyrighted, licensed, or counterfeit materials)
- Document searching (to recover payments)
- Delayed destruction (to recover misplaced and valuable documents)
- On-site document destruction
- Consultation and training

Security and Confidentiality

- Bonded, professional staff
- Limited-access facilities
- 24-hour security and monitoring systems
- Locked, secure vehicles